



CSC-CO BIDS AND AWARDS COMMITTEE (BAC)

RECOMMENDING THE AWARD OF CONTRACT TO *BAN BEE COMMERCIAL (LOT 1) AND SOFT BOILED EGGS, INC. (LOT 2, 3 & 4) FOR THE SUPPLY AND DELIVERY OF VARIOUS OFFICE EQUIPMENT AS REQUESTED BY THE OFFICE FOR FINANCIAL AND ASSETS MANAGEMENT UNDER ABSTRACT OF QUOTATIONS NO. 2023-097 - SHOPPING (B)*

BAC RESOLUTION No. 2023-097 (AMP)¹

WHEREAS, the Civil Service Commission – Office for Financial and Assets Management – General Services Division (CSC-OFAM-GSD) submitted Purchase Requests (PR) which were later numbered by the Procurement Management Division (PMD) as PR Nos. 2023-04-0491, 2023-04-0512, and 2023-04-0520 for the **Supply and Delivery of Various Office Equipment** under the mode of procurement **Negotiated Procurement - Shopping (B)** with an Approved Budget for the Contract (ABC) as follows:

- Lot 1 - **Forty-Six Thousand Pesos (PhP46,000.00)**
(Items: Colored Printer 3-in-1 and Ink Set Refill);
- Lot 2 - **Thirty-Four Thousand Pesos (PhP34,000.00)**
(Items: Printer Monochrome and Toner Cartridges);
- Lot 3 – **Fifty-Six Thousand Pesos (PhP56,000.00)**
(Items: Inkjet Printer Monochrome and Ink Cartridge); and
- Lot 4 - **Eleven Thousand Five Hundred (PhP11,500.00)**
(Item: Water Dispenser).

WHEREAS, to support the procurement, OFAM-GSD likewise submitted a copy of its 2023 approved Project Procurement Management Plan indicating said items to be procured and a Certificate of Availability of Funds (CAF). Said items are not available in the Department of Budget and Management-Procurement Service as indicated in the attached printout. The PRs, copies of the SPPMP, CAF, SAPP, and printout on 02 June 2023 are herein attached and marked as **Annexes “A1-A3”, “B”, “C”, “D”, “E” and “F”** respectively, and are made as integral parts hereof;

WHEREAS, the **Alternative Methods of Procurement - Shopping** of Annex “H” of the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) No. 9184 or the Government Procurement Reform Act reads: *“Shopping is a method of procurement of Goods whereby the Procuring Entity simply requests for the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualifications.”*;

WHEREAS, as provided in Annex “H”, Shopping (B) refers to *“Procurement of ordinary or regular office supplies and equipment not available in DBM-PS xxx”*;

¹ Alternative Mode of Procurement

WHEREAS, the CSC Bids and Awards Committee (BAC), through the BAC Secretariat posted the Request for Quotation (RFQ) for the four (4) lots at the Philippine Government Electronic Procurement System (PhilGEPS), CSC Website and conspicuous places within CSC premises starting 02 June 2023. The RFQ and proof of posting are attached and marked as **Annexes “G”, “H”, “I” and “J”** respectively, and are made as integral parts hereof;

WHEREAS, as further required under Annex “H” of the RIRR, the BAC Secretariat likewise conducted a canvass of prices by sending said RFQs to seventy-nine (79) prospective suppliers. The proof of invitation is attached, marked as **Annex “K”** and made as an integral part hereof;

WHEREAS, within the set deadline of 09 June 2023 at 03:00 P.M., four (4) quotations were received by the BAC Secretariat, to wit;

1. 8 Dimensions Trading and Supplies, Inc.;
2. Soft Boiled Eggs, Inc.;
3. Ban Bee Commercial Co., Inc.; and
4. Accel Prime Technologies, Inc.

The said quotations received are attached and marked as **Annexes “L1” to “L4”**, respectively, and are made as an integral part hereof;

WHEREAS, upon evaluation of the submitted bid/quotations, the CSC-BAC found the following:

1. **Ban Bee Commercial** registered under PhilGEPS Registration No. **2001-2151**, offered the lowest calculated and responsive bid for **Lot 1** amounting to **Thirty-Two Thousand Four Hundred Eighty Pesos (PhP32,480.00)**;
2. **Soft Boiled Eggs, Inc.** registered under PhilGEPS Registration No. **321007** offered the lowest calculated and responsive bid for:
 - a. **Lot 2** amounting to **Twenty-Five Thousand Five Hundred Fifty-Five Pesos (PhP25,555.00)**;
 - b. **Lot 3** amounting to **Twenty Four Thousand Pesos (PhP24,000.00)**; and
 - c. **Lot 4** amounting to **Nine Thousand Nine Hundred Eight Six Pesos (PhP9,986.00)**.

A copy of the Abstract of Quotation is hereto attached and marked as **Annex “M”** and made as an integral part hereof;

WHEREAS, on Alternative Methods of Procurement – Shopping of Annex “H” of the 2016 RIRR of Republic Act No. 9184 or the Government Procurement Reform Act reads: *“The BAC shall recommend to the HOPE the award of contract in favor of the supplier with the Lowest Calculated and Responsive Quotation.”*;

NOW, THEREFORE, the Bids and Awards Committee, hereby **RESOLVES** to recommend to the Commission through Chairperson Karlo A. B. Nograles as the Head of the Procuring Entity for consideration and approval of the award of contract to the **BAN BEE COMMERCIAL** as the Lowest Calculated and Responsive Bidder for the *Supply and Delivery of Various Office Equipment (Lot 1- Colored Printer 3-in-1 and Ink Set Refill)* amounting to *Thirty-Two Thousand Four Hundred Eighty Pesos (PhP32,480.00)* and **SOFT BOILED EGGS, INC.** as the Lowest Calculated and Responsive Bidder for the *Supply and Delivery of Various Office Equipment (Lot 2- Printer Monochrome and Toner Cartridges)* amounting to *Twenty-Five Thousand Five Hundred*

Fifty-Five Pesos (PhP25,555.00), (Lot 3 - Inkjet Printer Monochrome and Ink Cartridge) amounting to Twenty Four Thousand Pesos (PhP24,000.00), and (Lot 4 - Water Dispenser) amounting to Nine Thousand Nine Hundred Eight Six Pesos (PhP9,986.00) inclusive of all applicable taxes.


Quezon City, JUNE 21, 2023


CSC-CO BIDS AND AWARDS COMMITTEE (BAC)


ARIEL G. RONQUILLO
BAC Chairperson


FERNANDO M. PORIO
BAC Vice-Chairperson

(MEMBER)
ARIEL V. VILLANUEVA
BAC Member for Legal Aspects


NOEL V. SALUMBIDES
BAC Member for Financial Aspect


ROLAN A. ALVINO
Office Provisional Member/ End-User Representative (OFAM)
Attested by:


SAM V. MANGLICMOT
BAC Secretariat Head

Approved () ~~Disapproved~~


ATTY. KARLO A. B. NOGRALES
Chairperson
Head of the Procuring Entity (HoPE)